

**PROPOSED
MINUTES
of the**

APPROVED MINUTES
June 12, 2024
REGULAR MEETING of the BOARD OF EDUCATION
of the
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT
Held in the Senior High School, Room 11
Conklin, New York, County of Broome

**MEMBERS
PRESENT:** Mrs. Mary Haskell (left 6:25 business)
Mr. Jack Bell
Mrs. Johanna Burkhardt
Ms. Kelly Howe
Mr. Mark Leighton
Mr. Ryan Remza
Mrs. Suzanne Vimislik

MOTION

SECONDED

APPROVED

Remza
Vimislik
7/10/24

**MEMBERS
ABSENT:**

**ALSO
PRESENT:** Ms. Natalie Brubaker, Superintendent
Dr. Catherine Kacyvenski
Ms. Karen Mullins, District Clerk
Mr. Ethan Berry, Business Executive
Ms. Annie Bensley – Board Member Elect
Mr. Timothy Strnatka – Board Member Elect
Ms. Jennifer Dattoria
Mr. Ralph Schuldt – Director of Facilities
Ms. Jessica Bowerman, Brookside Principal
Ms. Sydelle Steward, HS Principal
Ms. Laura Karlson, MS Principal
Ms. Shannon Hogan – SVTA Representative
8 Students
4 Parents

Mrs. Mary Haskell, Board Vice President, called the meeting to order at 6:00 p.m.

RECORD OF ATTENDANCE – Mr. Remza made a motion, seconded by Mrs. Howe, to accept into record the attendance for the June 12, 2024, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (7 yeses)

VOICE OF THE PUBLIC #1 – No Comments

NEW BUSINESS – None

APPROVAL OF MINUTES – Mrs. Vimislik made a motion, seconded by Mr. Bell to approve the minutes of the May 22, 2024, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (7 yeses)

FINANCIAL REPORT – Mrs. Burkhardt made a motion, seconded by Mr. Remza, that the Board acknowledges receipt of the May financial reports. Upon vote the motion was approved unanimously. (7 yeses)

SUPERINTENDENT'S REPORT – Mrs. Brubaker welcomed Jennifer Dattoria, the new business executive. She said that this is a very busy time of year with all of the year-end events, such as the concerts, UPK Moving Up ceremonies, etc. She thanked the staff for their flexibility with the construction work schedule and reiterated how much she appreciated everyone's cooperation. She announced that there were several recommendations to dedicate the new baseball field to former coach Ed Howell. With the board in agreement, they will move forward with a plaque and ceremony for the dedication. Mrs. Brubaker said that the topic of varsity hockey came up again for the 2024-25

season, and that the board committee will need to discuss this in the near future. She reported that the governor is likely to sign into legislation a requirement for a student to serve as an ex officio member of each board of education. She said that we will need to work out an internal process for determining who that student will be, and that student would be a non-voting member of the board. She said that there is a proposal for renewed local control over APPR rules to try to return the control away from tying it to student test scores and give back to the local school districts.

Presentation – Senior Statements – Six High School seniors talked about their experiences at Susquehanna Valley and how it has shaped their lives.

Resolutions – Mrs. Burkhardt made a motion, seconded by Mr. Remza, to approve the following resolutions:

Special Education Recommendations – that the Susquehanna Valley Board of Education:

- Authorize the 30 services recommended on the CSE list dated 5/8 – 5/29/24

Resignations – that the following resignations be approved:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Philip Marshall	Custodian	Middle School	7/28/24
Toby Wyse	Bus Driver	Transportation	6/30/24
Dee Cipolla	Food Service Worker	Brookside	6/30/24

Non-Instructional Appointments – that the following non-instructional appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Michael McDonald, Jr.	School Bus Route Coordinator	Transportation	As Per Contract
Jon Brandow	Cleaner	High School	As Per Contract

Instructional Substitute Appointments – that the following instructional substitute appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Jamie Ross	Substitute Teacher – Non-Certified	As Per Contract	6/13/24
Linda LoGallo	Substitute School Psychologist	As Per Contract	6/13/24

Summer Sports Camp Appointment – that James Paul Weaver be approved as a Summer Sport Camp coach.

School Policy – 2nd Reading – that the new School Policy #7210, Student Evaluation, Promotion, and Placement, be approved effective June 12, 2024.

Bus Disposal – Whereas the Susquehanna Valley School District has five buses that no longer have value to the district and since they are no longer used, let it be resolved that the Board of Education directs the District Purchasing Agent to remove them from inventory. Furthermore, via this resolution the Board of Education authorizes the Purchasing Agent to first sell them to a party willing to pay the highest price; second, if they cannot be sold, to donate them to another public school or charitable organization; and, third, if they cannot be sold or donated to dispose of them as trash or recycled.

Budget Transfer – that the following budget transfer be approved:

<u>From</u>	<u>To</u>	<u>Amount</u>
A 9060.800-99-703	A 9080.800-99-700	\$30,000.00

Professional Service Agreements –

- Recommendation that a professional service agreement with Children's Home of Wyoming Conference, be approved for LEA's allocation of the ASEP's share of federal IDEA Flow-Through Funds and the ASEP's expenditure and record keeping obligations with respect to said funds, effective July 1, 2024, through June 30, 2025.
- Recommendation that a professional service agreement with the Binghamton University Children's Unit for Treatment and Evaluation, ASEP's expenditure and record keeping obligations with respect to said funds, effective July 1, 2024, through June 30, 2025.
- Recommendation that the District enter into a contract with G & E Therapies, duly certified, licensed and insured physical therapist in New York State for physical therapy, occupational therapy, speech therapy and

psychological services at \$70.00 per hour effective July 1, 2024, through June 30, 2025.

- Recommendation that a professional service agreement with Family Enrichment Network, Inc. be approved for LEA's allocation of the ASEP's share of federal IDEA Flow-Through Funds and the ASEP's expenditure and record keeping obligations with respect to said funds, effective July 1, 2024, through June 30, 2025.
- Recommendation that a professional service agreement with Upstate Cerebral Palsy, ASEP's expenditure and record keeping obligations with respect to said funds, effective July 1, 2024, through June 30, 2025.
- Recommendation that a professional service agreement with Handicapped Children's Association of Southern NY be approved for LEA's allocation of the ASEP's share of federal IDEA Flow-Through Funds and the ASEP's expenditure and record keeping obligations with respect to said funds, effective July 1, 2024, through June 30, 2025.

Building Condition Survey – that the District enter an Agreement with Ashley McGraw Architects, DPC of Syracuse, New York, for the preparation of a Building Condition Survey and a Five Year Capital Plan at an estimated cost of \$38,227.00 plus reimbursable expenses, and that the Board President is hereby authorized to execute the Agreement on behalf of the District.

Bid Extensions – that the Susquehanna Valley Board of Education approves the following bid extensions:

<u>Bid #</u>	<u>Bid Title</u>	<u>Awarded Vendor</u>
22-23-04	HVAC T&M – Extension. #2	Air Temp Heating & Air Conditioning, Inc.
22-23-05	Plumbing T&M – Extension #2	Evans Mechanical, Inc.
22-23-07	Garbage & Recycling – Extension #2	Joe's Disposal Service, Inc.
22-23-07	Garbage & Recycling – Extension #2	Taylor Garbage Service, LLC
23-24-01	Electrical T&M - Extension #1	Matco Electric Corporation

Student Health Services – that payment of a \$2920.00 invoice be approved for providing health services to four (4) Susquehanna Valley resident students (\$730.00 each) attending non-public schools at Johnson City Central School District during the 2023-24 school year.

Reserves –

- RESOLVED, upon the recommendation of the Superintendent of Schools that the Board of Education does and hereby approves the funding of the Employee Benefit Accrued Liability Reserve (A86700) up to \$100,000.00. Source of the funds is the Unassigned Fund Balance (A 91700).
- Resolved, upon the recommendation of the Superintendent of Schools, that the Board of Education approves funding of the Capital Reserve (A 87800) in an amount up to \$500,000.00. Source of the funds is the Unassigned Fund Balance (A 91700).
- Resolved, upon the recommendation of the Superintendent of Schools, that the Board of Education approves funding of the Retirement Contribution Reserve (A82700) in an amount up to \$1,850,000.00. Source of the funds is the Unassigned Fund Balance (A 91700).

Upon vote the motion was approved unanimously. (5 yeses)

Bond Resolution – Mrs. Vimislik made a motion, seconded by Mr. Bell, that the following be approved:

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$706,000 SERIAL BONDS OF THE SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT AT CONKLIN, BROOME COUNTY, NEW YORK, TO PAY THE COST OF THE PURCHASE OF SCHOOL BUSES FOR SAID SCHOOL DISTRICT.

WHEREAS, at the Annual Meeting of the qualified voters of Susquehanna Valley Central School District at Conklin, Broome County, New York (the "School District"), held on May 21, 2024, a proposition was duly adopted authorizing the Board of Education of said School District to purchase school buses as described in the proposition therefor (the "Proposition"), at a maximum estimated cost of \$706,000, such Proposition providing for the levy of a tax therefor to be collected in installments, with not to exceed \$706,000 obligations of said School District to be issued in anticipation thereof; and

WHEREAS, it is now desired to provide for the authorization of such purpose and for the financing thereof; NOW, THEREFORE, BE IT

RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Education of Susquehanna Valley Central School District at Conklin, Broome County, New York, as follows:

Section 1. The purchase of school buses, including incidental equipment and expenses in connection therewith, as described in the Proposition, is hereby authorized at maximum estimated cost of \$706,000 .

Section 2. The plan for the financing of the aforesaid maximum estimated cost shall be by the issuance of not exceeding \$706,000 bonds of said School District hereby authorized to be issued therefor, pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid class of objects or purposes is five (5) years, pursuant to subdivision 29 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the serial bonds herein authorized will not exceed five years.

Section 4. The faith and credit of said Susquehanna Valley Central School District at Conklin, Broome County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property in said School District, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes is hereby delegated to the President of the Board of Education, the chief fiscal officer.

Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said President of the Board of Education, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the President of the Board of Education, the chief fiscal officer of such School District. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the President of the Board of Education shall determine consistent with the provisions of the Local Finance Law.

Section 7. The validity of such bonds and bond anticipation notes may be contested only if:

1) Such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or

2) The provisions of law which should be complied with as of the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 9. This resolution, which takes effect immediately, shall be published in summary form in the official newspaper(s) of said School District for such purpose, together with a notice of the School District Clerk substantially in the form provided in Section 81.00 of the Local Finance Law.

Upon vote the motion was approved unanimously. (5 yeases)

ASSISTANT SUPERINTENDENT'S REPORT – Dr. Kacyvenski reported that they have finalized the summer school schedule with 43 in-house sessions and 10 at BOCES. She stated that they currently have 600 students who signed up for the Summer Sports Camps and 115 students for Summer Enrichment. She said that Summer Fun will be held at Donnelly due to construction.

BOARD OF EDUCATION DEVELOPMENT REPORT – None

VOICE OF THE ADMINISTRATORS – Ms. Steward reported that things have been very busy in the High School. She said that the concert was awesome, they had CTE Signing Day, and the Scholastic Dinner for the Valedictorian and Salutatorian and their parents is next week.

Ms. Bowerman reported about the Brookside Field Days held today was a lot of fun; the fifth grade Moving Up Day went well; Monday was Community Helpers Day with several companies and departments bringing in their trucks.

Mrs. Karlson reported that the Middle School concert was held last week. She stated that Fun Day that was held today was reinstated this year and was a team effort and was a great success with over 20 presenters. She said that the dance was also recently held with 175 students in attendance.

Mr. Schuldt reported that the field construction work is ahead of schedule, and that the High School construction has already begun with demolition of the library, and Brookside construction will begin next week.

VOICE OF THE PUBLIC #2 –

Executive Session – Mrs. Burkhardt made a motion, seconded by Mr. Remza, that the Board of Education meet in Executive Session to discuss personnel and contract negotiations. Upon vote the motion was approved unanimously. (7 yeses)

At 6:37 p.m. the Board recessed

At 6:40 p.m. the Board met in Executive Session

At 7:35 p.m. the Board returned to Regular Session

MOTION TO ADJOURN – Mr. Bell made a motion, seconded by Mr. Leighton, that the meeting be adjourned. Upon vote the motion was approved unanimously. (7 yeses)

There being no further business, Mrs. Vimislik adjourned the meeting at 7:35 p.m.

Respectfully submitted,



Karen A. Mullins
School District Clerk

